



IE Flea Market Vendor Agreement

ATTENTION ALL VENDORS: DO NOT PARK VEHICLES IN THE SALES AREA. VENDORS ARE NOT TO PARK IN THE SALES AREA UNLESS IT IS ON A SPACE YOU HAVE RENTED. PLEASE PARK IN PARKING AREAS ONLY.

- Each 10x10 \$75 per day, 10x20 \$150 per day, 10x30 \$225 per day
- **Payment by Vendor denotes acceptance of all agreement terms and conditions.**
- Spaces will be reserved once payment is received and are on a first-come, first served basis.
- Spaces are 100% payable in advance. All spaces must be reserved and paid for prior of event day to ensure placement. Reservations received after that time will be handled on a space available basis.
- Payment may be made by zelle, cash app, PayPal, afterpay or by credit card. No checks are allowed, payment must be received and acknowledged by the IE Flea Market no later than the following week of each event.
- Outdoor bathroom facilities are provided.
- This is an outdoor flea market – it will be held rain or shine.
- Once paid vendor has paid for the IE Flea Market, there are no vendor refunds for any reason, no exceptions. **Only** if IE Flea Market cancels and refunds be issued to vendors.
- There is no electricity available. But upon request can be provided for an additional fee.
- Bring your own tables, chairs, umbrellas, canopies, etc. Make sure your umbrellas and canopies are weighed down due to wind. **No nails, stakes or any material may be driven into the pavement. Including all tents must be fireproof.**
- Vendors are allowed to check in at the **South entrance** of the parking lot and move into assigned spaces beginning 7:00 a.m. to 8:30 a.m. (NO EARLIER!) on the day of the IE Flea Market. IE Flea market staff will be there to assist with directions to assigned space.
- **Vendors must present their paid receipt or IE Flea Market Pass upon arrival in order to enter the lot.** Receipt for payment or IE Flea Market Pass must also be shown upon request by IE Flea Market staff once set up.
- Vehicles must be moved to parking areas immediately after unloading.
- Vendors should be set up and ready to sell by 9:00 a.m.
- Vendors need to stay at the IE Flea Market until 3:30 p.m. on Saturday and Sunday (unless weather conditions are poor).
- The IE Flea Market staff is NOT available for general use by vendors. Bring help with you to load and unload heavy or large objects. Our staff is not allowed to lift items.
- All merchandise must be contained within the designated selling space. Do not set anything on space you have not rented.
- Sales from vendor vehicle/trailer: If the vendor wishes to sell directly from their vehicle or trailer, they may, provided that the vendor vehicle/trailer fits within that vendor space. If the vendor vehicle/trailer does not fit within the vendor space and the vendor wishes to have their vehicle at or next to their sales location, then additional vendor space must be rented to completely accommodate the vehicle at \$75 per space fee.
- No vendor shall conduct business to interfere with or disturb others.



- All vendors must leave their space clean and free of trash, boxes, packaging, or unsold merchandise. All items must be removed at the end of the IE Flea Market, no later than 7:00 p.m. on Saturday and Sunday. Any left-over trash etc. will be a \$100 cleaning fee.

PROHIBITED ITEMS & ACTIVITIES:

- The IE Flea Market retains the approval right of all items for sale to be offered under this agreement. It is agreed that any other matters not expressly provided for in this agreement will be at the sole discretion of the IE Flea Market.
- No fireworks, explosives of any kind or incendiary material (solid, liquid or gas).
- No display or sale of ammunition or weapons: Guns of any kind, knives with a blade over 4 inches or that opens automatically by buttons, spring, force of gravity or by an outward thrust or movement, longbow, crossbow and arrows or other projectile that could cause serious harm to any person.
- No alcoholic beverages are allowed on the property for consumption or sale unless approved.
- No offensive materials - Adult books, magazines, videos or like material; no racist, anti-gender, or anything promoting violence and/or destruction.
- No drug-related items.
- No nicotine products or e-cigarettes/related products.
- No sale or display of any other product/service that is in violation of any local, city, state or federal regulation or statute.
- No solicitation of vendors and shoppers and no distribution of fliers, handbills, etc.

For any violations of the above activities, we reserve the right to restrict and evict any seller, without refund, for non-compliance with rules & regulations as stated, or for a method of operation that distracts from the integrity of the event.

Please note all food booth vendors will need a temporary help dept. permit from Riverside County Department of Environmental Health. You cannot enter the IE Flea Market on the day of setup without submitting your forms.

COMMUNITY EVENT TEMPORARY FOOD FACILITY OPERATOR'S AGREEMENT FORM, (For Food Truck vendors: forms including a copy of your annual Health Permit.)

There will be no exceptions or refunds of any sort. We will also need a copy of your sellers' permit for all vendors sent to us upon sending in your vendor application. All food booth vendors and food trucks vendors must submit your TFF application to the IE Flea Market. This permit application is only for (90-day period). The cost for the Health Department Permit will be \$280.00 for food booths and food trucks with annual permit do not have to pay a fee. Food booth vendors will have to renew their TFF every 3 months. The deadline for all food vendor applications must be turned in and paid two weeks prior to the event. If TFF applications and payment is not turned in within two-week period of the event there will be additional fees The Health dept will require from vendor. Vendors will also have the option to wait for the following event to not occur additional fees.



Hold Harmless Agreement

The Vendor/participant shall indemnify and hold harmless IE Flea Market and its officers, employees, agents, servants, volunteers, and assigns from and against any and all claims, demands, actions, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorney's fees, on account of bodily injury, sickness, disease or death sustained by any person or persons or injury or damages to, loss, or destruction of any property, directly or indirectly arising out of, relating to or in connection with attendance at this event/vending by the undersigned, whether or not such claims, demands, actions, suits or proceedings are just, unjust, groundless, false, or fraudulent; and the Vendor/participant shall and does hereby assume and agree to pay for the defense of all such claims, demands, actions, suits, and proceedings.

Vendor Signature _____ Date _____

IE Flea Market Signature _____ Date _____

